

## Minutes from 2/3/2010 meeting of FUUSE Program Council

Attendees: Jane, Janet, J.B, Deb, Stephanie, Dixon, Dan, Dave, Bob, Ginny

Agenda:

1. What's on Top?
2. Meeting Guidelines
3. Pledge Drive:
  - a. Review of the pledge drive strategy (Stephanie Marshall & Dan Hummell)
  - b. Request for descriptions of "dream" budget items
4. Committee Check-ins
  - a. Committees report in (all)
  - b. Communication Task Force (Frank)
5. Retreat - pick a new date in March
6. Budget - review numbers (JB Gardner)
7. Planning for next year: Selecting a new PC facilitator
8. Conclusions

**Pledge drive:** Dan and Stephanie provided an update on the pledge drive. The desert pot-luck / send-off for Kendra held on Saturday night was well attended. The pledge drive committee is being sensitive to the current economic in their solicitation of pledges. Last year the pledge obtained \$237k from about 160 households; the goal this year is to reach \$271k, and to get 100% participation (All Aboard!!). The pledge committee members have committed to increasing their own pledges by 15% from last year. A very good series of charts that summarize where our money comes from and how it is spent is on display in the parish hall. In service testimonials will begin on February 14. All committees should send Stephanie and/or Dan one of two examples of the things they'll be able to do with a dream budget for fiscal year 2011.

### **Committee updates:**

**Team FUUSEion:** the team is transitioning to an all year team, but will still be most active during the Fall competition season. Brian Miskinis has joined on as an additional coach, and all current coaches will be back next year as well.

**Children's RE:** the all FUUSE survey has been completed and the results discussed by the committee. A memo containing a recommendation from the committee has been prepared and will be sent to the Board and discussed at their meeting next week, then shared with the FUUSE community. A 4 week session begins on February 14<sup>th</sup> that will feature Adult RE themes tailored to the Children's RE program.

**Membership:** Janet mentioned that they are refining the process of connecting with people that fill out blue cards, and that circle dinners are being planned for March and

April. Also, if enough new members are identified a new members service may occur this Spring.

**Small Group Ministry:** Ginny mentioned that 4 facilitators are ready to begin working with new groups, and that sign-up will begin on February 14<sup>th</sup>. A brochure has been developed with information about the program. SGM is considering starting a group at Riverwoods. Jane mentioned that SGM might want to touch base with Kim Orifici who runs the Spiritual Parenting group at FUUSE and functions much like a SGM.

**Board:** Deb Merrick mentioned that the Board recently held a retreat during which two themes were chosen to focus on; growing the already strong music program, and becoming environmental leaders in the community. There will be a special all church meeting on March 7 to vote on several items, including the safe congregation policy, the revised by-laws, and issues related to our physical space including whether we should stay in this building and renovate in a step by step manner, or start making plans for a new facility. A forum will be held on February 14<sup>th</sup> to discuss these issues prior to the March 7<sup>th</sup> vote. A vote will be held in May at the meeting on whether we as a community agree to commit to seeking status as a Green Sanctuary.

Additional items from the Board included a request that all committees update their descriptions within the FUUSE Operations Manual, available on our website at: [http://www.exeteruu.org/docs/ops\\_man11-05.pdf](http://www.exeteruu.org/docs/ops_man11-05.pdf), and a request that the Committee Chairperson Reference Manual be reviewed and updated if necessary. The Program Council members in attendance agreed to split up the manual and each review a section. Frank will scan the manual and forward to the group, and Bob will distribute electronically along with everyone's assignment.

**Adult RE:** Dave mentioned that the Adult RE pamphlet of upcoming offerings has been finished and placed in the pews, and sign-ups will occur over the next 3 Sundays. Additionally, groups are being formed to discuss reaction to the service after the 9:00 and 11:00 services.

**Green Sanctuary:** Green Sanctuary is trying to find space to speak during the service that coincides with Earth Day. The question of whether the FUUSE community agrees to commit to seeking green sanctuary status will be asked at the annual meeting in May.

**Communications Task Force:** Frank mentioned that Lyn had completed the re-design of the FUUSE website. The communications task force is encouraging increased use of hyperlinks in electronic communications so that more in depth information can be readily obtained. The task force is exploring ways to give more ownership and responsibility to the individual committees with information on the FUUSE website. Exploring low/no cost options for conference calling use by committees.

**Retreat planning:** Rescheduled to March 31, 6:30 to 9:30.

**Budget Planning Process:** JB mentioned he is meeting with Jim Breeling on Sunday to get additional details of what additional items will be completed if dream budget requests are met. JB passed around a handout with each committee's 2010-2011 budget request, and dream budget request.

Planning for next year: Selecting a new PC facilitator: From our by-laws, the outgoing chair of the board will become the incoming chair of the program council. Therefore, Tish Lewis will take over as chair of the Program Council next year.

**Next meeting scheduled for March 3rd @ 7:00.**

Follow-up items and items for next meeting:

1. All committees should send examples of what they'll be able to do with a dream budget in fiscal 2011 to Stephanie and/or Dan.
2. Invite Green Sanctuary to March meeting.
3. All committees should review their respective write-ups within the Operations Manual to identify any necessary updates. The manual is on the FUUSE website at: [http://www.exeteruu.org/docs/ops\\_man11-05.pdf](http://www.exeteruu.org/docs/ops_man11-05.pdf)
4. The Committee Structure and Purpose document attached to the e-mail transmitting these notes also needs to be reviewed. Here are your assignments:
  - a. Pgs. 1-2 on committees, Dave W.
  - b. Pgs. 3-6 on volunteers & recruiting, Janet
  - c. Pgs. 7-11 on meeting facilitation, Bob M.
  - d. Pg. 12 on communications, Frank
  - e. Pgs. 13-14 on leadership, Deb
5. Jane will miss the March meeting; Bob will chair and Dave will be take notes.