

05/24/10

FUUSE Board Minutes for Wednesday, May 12th 2010

Present: Skip Berrien, Deb Merrick, Tish Lewis, Frank Heffron, Bob Moore, Joy Bicknell, Denise Lamothe,

Those not present: Karen Straub-Wiernicki, Kimberly Wootan

Meeting began at 6:55 PM

Sabbatical Representative – Denise Lamothe

Denise Lamothe was present to answer questions the Board had with regard to the Sabbatical Committee. She mentioned there was still an unresolved issue with regard to the questions Kendra left the Congregation (For example, “What is the deep purpose of this Congregation”). Board members suggested that an opportunity to answer these questions could be worked into a Sunday service where a reminder would be made during the service for congregants to locate a basket and respond to the questions by placing their answers in the basket and these would be tallied later. The suggestion was to make the “vegetables/plants” available during a service and write on a leaf (based on the garden theme Kendra created before she went on sabbatical).

Denise said she would schedule the presentation of the Ethics in Action Award for a service in June. She also said the Sabbatical Committee has made arrangements to send out thank you letters to visiting ministers and FUUSE worship leaders.

Finance Representative – Status of FY 2010 Budget – J.B. Gardner

J.B. Gardner came to the Board to discuss the status of the FY 2010 Budget. He said that 93% of pledge income for FY 2010 has been received. The Finance Committee expects to receive \$223,000 from members by the end of FY 2010. The net surplus is expected to be zero by the end of June 2010 because they have investment income flexibility. With regard to expenses and savings in FY 2010, J.B. pointed out that although there were savings due to the absence of a sexton, most of the budgeted money for a sexton was spent due to payment for custodial services.

Frank Heffron made a point that no funds have been received from the Grace Treadwell fund to date. When we receive the fund, we expect to receive \$4800 for FUUSE.

Fair Share Status

We paid our fair share dollars to the UUA for the FUUSE congregation for FY 2008-2009 as far as Tish, Frank, Joy, and other Board members are aware. A reason why the UUA may not have confirmed that FUUSE paid its fair share for FY 2008-2009 may have been because the check that was issued to the UUA could have been received after June 30th 2009. Ingeborg Lock is looking into when the check was written.

Meeting Minutes for April Board meeting

The April minutes were reviewed by the Board and some changes were suggested and inserted into the meeting minutes electronically. The suggestions were noted and Tish said a new version would be e-mailed to Karen to make editorial changes.

Highlights of FUUSE Budget FY 2011

The pledge drive was a success and (although the dream budget goal was not met) the income pledged for FY 2011 gave the Finance Committee the ability to:

- a) offer pay increases for the staff (3% increase for Kendra, 1% increase for all other staff).
- b) hire a Sexton for 10 hours/week

A discussion of the issue of mini-fundraisers took place, but no decision was made by the Board.

Entertainment for children during the Annual Meeting

After some discussion about providing an entertainment program for children during the Annual Meeting on Sunday, May 23rd, the Board agreed to hire and to pay up to \$300 for an entertainer (puppeteer, children's entertainment service) for this year.

Start of Year/Retreat date - Deb

The first service is planned for Sunday, September 19th — the Sunday following the FUUSE retreat in Freedom, NH. Summer services will continue through Sunday, September 12th. Childcare will not be provided for summer services.

Ethics in Action Award – Bob

A nominee was selected from a list of candidates for the Ethics in Action Award. The award will be presented at a June service arranged by the Sabbatical Committee.

Volunteer services are going to be recognized between services on a Sunday in June (June 6th).

Reimbursement Policy – Frank, Tish

Some highlights of the policy include a 2-week turnaround time to fill the reimbursement form and include receipts. FUUSE committees are able to charge expenses on a FUUSE credit card, and the Finance Committee can see this activity on-line.

The Board agreed that reimbursement for entertaining FUUSE members (dining, etc.) should not be included as part of the reimbursement policy.

The Board voted to approve the draft version of the FUUSE Reimbursement Policy (dated 1/18/09). The vote was unanimous.

General Assembly – attendance – Deb

Donna Mogardo requested in a letter that she would like to attend a leadership training offered at the UUA General Assembly (GA) on June 26th, 2010 as a member of the FUUSE Nominating Committee. Donna explained in her letter what the cost of the trip would be and asked to receive up to about \$700 to help offset the cost of the trip.

Skip proposed that the Board set aside \$1500 to be used for two or more FUUSE members to go to GA on June 26th, 2010. There is money set aside in a Leadership Fund initiated by Mary Copithorne. The Board has the impression that this type of activity is what the Leadership Fund was set up to do for its members. Deb will send an e-mail to Pat Baker to invite other members of FUUSE that might be interested in going to GA.

Nominees for Next Year – Frank

Frank made a motion that the Board accepts the following members to the Nominating Committee:

2013	Jim Schlough	3 years
2012	Pat Yosha	2 years
2011	Donna Mogardo	1 year

Frank made a motion to appoint Dan Hummel as a member of the Ministerial Relations Committee for the year 2011. The vote was unanimous. Frank made a motion to appoint Skip Berrien as a member of the Personnel Committee for FY 2011. The vote was unanimous.

It was learned by the Board that Cynthia Cary has been nominated to DRLE Relations Committee by the Nominating Committee. Susan Gorman has been appointed to DRLE Relations Committee by the Program Council. Other FUUSE members were suggested by the Board and several Board members have planned to contact these people to see if they have an interest in serving on the DRLE Relation Committee.

Bookkeeper Job Description – Skip

The point was made that a quarterly report doesn't make sense if the Finance Committee and the Board will be receiving monthly reports from the bookkeeper.

Skip made motion to accept the Bookkeeper job description as it was presented. The vote was unanimous.

Skip agreed to work on a job description for the Sexton.

Announcement – Joy

Joy Bicknell announced her resignation from the Board effective June 30th 2010.

Miscellaneous

Program council is planning to highlight what the church has done including successes/accomplishments of the past year. Pastries and beverages will be served on Sunday June 6th.

Jonathan Winsor has been nominated to be on the Board of Trustees. Frank suggested that he be invited to attend the June meeting.

Bob mentioned that he's located an Usher's manual that can be used as a training guide for FUUSE ushers. Tish and Deb agreed that signage should be posted on the doors leading into the Sanctuary to read:

"No Food or Beverages Beyond this Point"

The idea of gifts was brought up - to be continued, discussed at the next Board meeting.

The meeting ended at 9:07 PM.

Action and/or issue	Responsible Party and/or target date
Board minutes for April meeting, suggestions made electronically by the Board.	Editorial changes will be made by Karen, voted on at the June meeting.
Denise Lamothe presented an unresolved issue to the Board concerning the church questions Kendra left its members to answer.	Part of a Sunday service will include a chance for church members to respond to these questions (garden theme).
Nominees were presented to the Board for the 2010 Ethics in Action Award.	A nominee was selected. The vote was unanimous. The award will be presented at a Sunday service in June.
The draft version of the Reimbursement Policy (dated 01/18/09) was presented to the Board for consideration.	The Board voted to approve the draft version of the FUUSE Reimbursement Policy (dated 1/18/09). The vote was unanimous.
The Board was presented with a FUUSE member interested in attending GA on June 26 th 2010.	Skip proposed that the Board set aside \$1500 to be used for two or more FUUSE members to go to GA on June 26 th , 2010. Deb will send an invitation via Pat Baker to be e-mailed to FUUSE members.
Frank Heffron presented candidates to the Board to serve on The Nominating Committee, the DRLE Relations Committee, the Personnel Committee, and the Ministerial Relations Committee.	All members presented by Frank were recognized and approved by the Board.
A job description for Bookkeeper was presented by Skip Berrien to the Board.	The Bookkeeper job description as presented was approved by the Board. The vote was unanimous.

Respectfully submitted,

Bob Moore