

04/08/09

FUUSE Board Minutes for Wednesday, April 8th 2009

Present: Dave Szarmach, Jennifer Morriss, Tish Lewis, Bob Moore, Kendra Ford, Joy Bicknell, Karen Straub-Wiernicki, Ray Zolton, Jim Breeling

Meeting began at 7:00 PM

Opening Words

Ray began with some words from "Tales from the Afterlife". God in these fictional stories takes on various forms and the afterlife can be imagined as the best of what a human mind can imagine and also the shortcomings that make us wince sometimes at reality's shortcomings. God, of course, can also be a woman.

Job Descriptions

Tish mentioned that the Personnel Committee can help with job descriptions with the assistance of Skip Berrien.

Old Minutes

Joy motioned to approve the Board minutes for February 11th 2009. Dave seconded. Comments were offered by Dave and Jennifer regarding the March 11th and March 25th minutes. For example, the document offered by Jim Breeling (3 scenarios for the FY2010 FUUSE budget) was attached to the March 25th minutes and referenced in the minutes. The changes were noted and the March 11th and March 25th minutes were approved by the Board as amended.

Safe Congregation

Kimberly acknowledged some changes that would be made in the Safe Congregation Booklet after receiving feedback from church members. Some of the changes included the topic of alcohol around the children, key policies, access to the Internet and the need for passwords on all computers in the church buildings. Kimberly mentioned that some policies are negotiable and some policies are not negotiable due to insurance requirements. Kimberly mentioned that she would use footnotes to help clarify statements made in the booklet when an interpretation of the statement is needed. Kimberly is okay with the idea that the Safe Congregation Policy may require going before the FUUSE congregation more than once before enough yeas are garnered to have the policy accepted.

Thank Yous and New Work Hours

A large thank you goes to Janet Szarmach and Paul Robinson for their work this past year. Tish is looking for a move to give Pat Baker two weeks paid vacation per year. Pat Baker would like to shift her work hours to a 4-day week. Her days of work are now Monday through Thursday (28 hour week) and her office will be closed on Fridays.

FUUSE Reimbursement Policy

The Board reviewed a draft of a FUUSE Reimbursement Policy which was provided by the Finance Committee. It was dated January 18, 2009. After reviewing the draft, the Board found some areas of the

policy that may require modification. For example, members of the Board felt a 2-weeks time period to submit the proper documentation (receipts, etc, for expenses) was too short. Kendra felt the draft should be run by Pat Baker to get her feedback since she would be directly involved in reimbursement activities once the policy was accepted. After reviewing the tone of the draft, Kendra thought the reimbursement policy was perhaps more a business-oriented model rather than a church-driven model. She suggested that the Finance Committee take a look at an example of a reimbursement policy that was more church-driven. The Board recommended that the FUUSE Reimbursement Policy also be sent to Program Council to get their feedback.

Minister Relations and Minister’s Job Description

The Board had a discussion with Kendra concerning the role of the Ministerial Relations Committee. The purpose of the committee is to promote open communication between Kendra and the FUUSE Congregation. When Kendra is not present at FUUSE, it is not necessarily the role of the Ministerial Relations Committee to cover for Kendra. The FUUSE Congregation covers for Kendra when she’s absent or is away on personal matters. The Ministerial Relations Committee can serve to field questions or concerns from church members about the minister’s role and channel this information to Kendra.

The Board spent some time talking with Kendra about the Minister’s job description. The job description is in draft form and is subject to change and to be updated. On a side note: The Director of Religious Education’s job description is not going to change but will remain as it is.

FY2010 FUUSE Budget

As of the April 8th meeting, there was a good feeling that the pledge income goal set by Stephanie Marshall and Lisa Butler was going to be met.

A motion was made by the Board to accept the Finance Committee recommendation of the preferred budget scenario as presented by Jim Breeling on Wednesday, March 25th. See attached document entitled “Preliminary FY2010 Budget Formulation, Outline of Assumptions and Scenarios” for details on the preferred scenario. Six members of the Board were in favor of this motion. One opposed.

The next meeting for planning is scheduled for April 22nd at 7:00 PM. The next Board meeting is scheduled for Wednesday, May 13th.

The meeting ended at 9:10 PM.

Action and/or issue	Responsible Party and/or target date
Board minutes for February 11 th , March 11 th , and March 25 th were approved after Board review.	Board of Trustees, the motion carried.
A motion was made by the Board to accept the Finance Committee recommendation of the preferred budget scenario as presented by Jim Breeling on Wednesday, March 25 th .	Six members of the Board were in favor of this motion. One opposed. The motion passed.

Respectfully submitted,

Bob Moore