

## BOT meeting minutes

7.14.10

Attendance: Margaret O'Day, Deb Merrick, Jonathan Winsor, Skip Berrien, Karen Straub-Wiernicki, Bob Moore

Absent: Frank Heffron

### Meeting minutes:

Skip made motion, Bob 2<sup>nd</sup> motion carried to accept meeting minutes for June, 2010 with necessary typographical errors corrected.

### Finance Committee

Working on finalizing financial records for July 2010. Brief summary shows that pledge income was up over previous year; no investment money was used; expenses came in under budget.

Skip made motion, Jonathan 2<sup>nd</sup>, motion carried to appoint Tod Rodger to the Finance Committee.

### RE credit card

An issue was raised around unsupported expenses which involved receipts not being provided in timely fashion. A new reimbursement policy in place which should eliminate this in the future.

### Resignation of DLRE

A letter of resignation from the DLRE, Kimberly Wootan, was received.

Margaret will speak with Kimberly to clarify specifics around time frame and transition details.

Discussion around proposal of hiring an interim RE administrator vs DLRE until a thorough search could be pursued. The consensus was that this would be a reasonable tact though further exploration by the Personnel Committee is needed.

BOT to organize a farewell gathering to thank Kimberly for her dedicated service. Date to be determined.

### Report from the GA

Donna Morgado shared her experience at the UU General Assembly. The focus of the workshops she attended was how to grow a healthy congregation; leadership development/getting the best from leaders. She gathered information and resources on the following as well as other topics:

- importance of healthy communication and flow of information.
- how to grow an active, participatory congregation. What are our expectations of members?

-how do we integrate our programs to become more holistic

More specific information can be found online on the UUA website under the GA agenda.

Donna to write summary and meet with program council to disseminate information/resources specific to each committee.

#### Leadership Development

3 day workshop in Portsmouth 10/15-16, 11/13, 12/8 \$450 for 6 attendees BOT recommends that some BOT members and some other committee members attend. Funding from the Mary Copithorne Fund for Leadership Development.

#### Grace Treadwell Memorial

It was agreed that some type of commemorative plaque be purchased and mounted to recognize the generosity of the contributors to the Grace Treadwell Memorial Fund. BOT recommends that a note of acknowledgement of these gifts until a more permanent commemoration is determined.

Use of funds/management of funds. JB Gardner and Frank Heffron spearheading committee to develop such a plan.

#### Secretary for BOT

Pat Baker to sit in on BOT meetings to record minutes. She will begin this role in Sept.

#### Music Program - Concert Money

FUUSE Community Concert Series Policy draft reviewed and discussed including the handling of any profits. It was proposed that any profits be held in a fund and utilized for the Music Program as approved by the BOT.

Jon made a motion and Karen 2<sup>nd</sup>, the motion carried to accept the policy.

Skip made a motion and Deb 2<sup>nd</sup>, the motion carried that the building use fee be waved for these concerts for the first year in an effort to support the program's growth.

#### BOT Retreat

Date set for Sept 8<sup>th</sup> 5p – 10p for the “summer” BOT retreat to develop goals for the coming year. Karen to talk to Jim Webber about facilitating.

#### FUUSE Hiring Policy

Discussion around the portion of the policy pertaining to whether or not members of FUUSE can be considered for a paid position.

Skip made a motion, Deb 2<sup>nd</sup>, that the Sexton position be opened up to include both members and non members for consideration. The motion carried with one abstention.

#### Attendance numbers

The BOT is requesting that quarterly reports be generated and presented to the BOT about attendance numbers. Deb will ask Pat Baker if she would be responsible for this.

Meeting adjourned at 9:05pm.