

### **Alcohol Policy Agreement** *(Revised, by Board: 3/11/09)*

If service of alcoholic beverages is approved, the responsible party agrees that no alcoholic beverages will be sold on the premises at any time, either directly or indirectly, through voluntary contributions or otherwise. There shall not be present a container available for the deposit of coins or bills. It is understood that the Church does not have a New Hampshire State Liquor License, which must be held by any establishment to legally provide liquor for the receipt of money.

For approval of the serving of alcoholic beverages, this Alcohol Policy Agreement must be signed. A current copy of the declaration page of the user's homeowners insurance, showing policy limits and effective dates, or a special one-time event rider, must be attached. These policies will be reviewed on an individual basis by the Church's insurance consultant. The responsible party also agrees to use proper discretion in the dispensing of alcoholic beverages, including service to anyone showing signs of intoxication or anyone under legal age. All New Hampshire and Town of Exeter ordinances shall be followed by the responsible party.

By signing below, the responsible party agrees to indemnify and hold harmless the First Unitarian Universalist Society of Exeter, its employees and members of any damages or legal fees which may be sustained as a result of serving alcoholic beverages at any function held on Church property.

By signing below the responsible party also agrees to abide by **the FUUSE Safe Congregation Policy** as found on the next page.

Signature of Responsible Party:

*Sign Name and Date:* \_\_\_\_\_ *Date:* \_\_\_\_\_

Print Name: \_\_\_\_\_

Company or Organization (if appropriate): \_\_\_\_\_

## From the FUUSE Safe Congregation Policy

(Accepted by vote of the congregation on March 7, 2010)

### 7.6. Alcohol

7.6.1. An alcohol policy is required by FUUSE's insurance company since the church may be held liable for any accident that happens as a result of alcohol excess. The choices are to either ban alcohol or to monitor its use.

7.6.2. The presence of alcohol at a FUUSE function brings with it the risk that someone indulges and has some kind of an accident resulting in a lawsuit against the church. To avoid this possibility, the following procedure must be observed.

- Before an event serving alcohol, a monitor must be appointed to supervise the consumption of alcohol and must also call the Church Mutual Insurance Co. to inform them that alcohol will be served. The company's phone number is 1-800- 554-2642. Select Option 1, then ext. 24 to connect with a customer service representative. The policy number is 0176795-02-070857;
- The monitor must provide in advance chits of paper (i.e., 1"x2") and give a maximum of two to each person of legal drinking age (21 at this writing). Each chit entitles the bearer to one drink;
- The monitor must be sure that no children have access to alcohol. If, for example, the meeting involves more than one room, the alcohol must not be left unattended;
- The monitor must supervise the alcoholic beverages to be sure that a chit is surrendered for each drink taken;
- The monitor must be sure that all alcohol is removed from the premises at the end of the function;
- The monitor may enlist aides to assist with the duties;
- **Forbidden** is *any money collection or donation for drinks*. This is necessary to avoid any suggestion that alcohol is being sold.